



Hospitality Host

Cape Cod Melody Tent is seeking a seasonal Hospitality Host

Must be available June – Labor Day 2019; day and evening shifts available.

At Cape Cod Melody Tent we value teamwork! You will be cross-trained to work along with other team members to help in many different areas that support the hospitality of our Artist and Customers.

Responsibilities:

Production Manager Support;

- Works closely with the production manager, assists with preparing breakfast, lunch, and appetizers for the Artists.
- Fulfills hospitality requirements for each performer according to their specific requirements as noted in their Rider.
- Greets performers with a friendly and energetic demeanor
- Assists with the handling of inventory counts and replenishing stock.
- Daily opening and closing operational Duties that help keep the kitchen, dressing rooms, hallways, patio and bathrooms in clean and working order.
- Assists with catering and infrastructure projects as needed to help ensure our smooth operations.

Required Skills and Qualifications:

- To qualify for this position, you must be willing to commit to the whole summer season and working weekend and evening shifts.
- Candidate must have his/her own reliable transportation to and from work, as well as the ability to run errands while on duty that require transportation, ie: grocery shopping for the shows.
- Excellent customer service and verbal communication skills
- Friendly and energetic demeanor, with the ability to stay calm and move quickly during busy times.
- Self-starter with the ability to stay productive during slower times.
- Strong work ethic, with a can-do attitude; desire to work as part of a team
- Ability to be flexible and capable of multi-tasking under pressure.
- Capable of standing, walking, twisting, bending and climbing stairs on a frequent basis; able to lift 50 lbs.
- Familiar with the use and regular access to email

Cape Cod Melody Tent, located in Hyannis, MA, is a 2300 seat all-ages, seasonal, tented outdoor theater. We have been presenting national touring live music, children's theater, and comedy performances continuously for over 63 years.

Apply online at <http://www.melodytent.org/contact/employment-opportunities/>