



Ticket Scanners

Cape Cod Melody Tent is seeking seasonal ticket scanning staff.

Must be available June – Labor Day 2019; day and evening shifts available.

Responsibilities:

- Greet customers in an upbeat, professional manner.
- Verify and scan every ticket for entry to record accurate attendance information.
- Develop thorough knowledge of venue and immediate vicinity.
- Direct patrons toward seating section, or answer customer questions relating to artist, venue, and event information.
- Remain aware of customer lines and show schedule; be thorough, efficient, and pleasant.
- Communicate relevant show-specific information, such as restricted use of electronic devices.
- Address customer concerns courteously and respectfully.
- Manage or transfer customer's special requests promptly and courteously.
- Work with security and management to address concerns or problems.
- Monitor activities to ensure adherence to rules and safety procedures, or arrange for the management of unruly customers.
- Keep informed of shut-down and emergency evacuation procedures.

Required Skills and Qualifications:

- Provide professional and courteous customer service at all times
- Able to stand for the duration of a performance/shift
- Communicate and coordinate effectively with management and peers
- Dependable and able to maintain courteous and professional manner with the public colleagues

Cape Cod Melody Tent, located in Hyannis, MA, is a 2300 seat all-ages, seasonal, tented outdoor theater. We have been presenting national touring live music, children's theater, and comedy performances continuously for over 63 years.

Apply online at <http://www.melodytent.org/contact/employment-opportunities/>